

## Cleaning Supervisor

The ACC Liverpool Group operates the city's waterfront event campus – the interconnected M&S Bank Arena, ACC Liverpool and Exhibition Centre Liverpool - as well as ticketing agency Ticket Quarter and the Pullman Liverpool Hotel. Playing a leading role in shining a spotlight on Liverpool, we have successfully staged a wide array of national and international events, from shows and conventions, business gatherings to exhibitions, developing our offer over the last decade to that of a world-class provider of venue and event services.

We are looking to recruit a **Cleaning Supervisor** to join our Team.

The successful candidate will be responsible for overseeing the day to day cleaning operation for the ACC Liverpool Campus and supervising the cleaning operatives in line with ACC Liverpool's processes and procedures.

The ideal candidate will have experience of cleaning operations in a fast-paced commercial environment, ideally within the events industry, have experience of manual handling, COSHH regulations and a good understanding of H&S coupled with an understanding of recycling and sustainable practices.

### **Main duties of this role include:**

- Working with the Cleaning and Waste Manager to motivate and encourage all personnel under your supervision.
- Direct the team to undertake cleaning tasks as required to meet the responsibilities of this job role.
- Ensure that all equipment and machinery is safely and properly used by team members and that any faults are promptly reported and fixed.
- Ensure that safe work practices are followed by all team members.
- Maintain effective communications with the Cleaning and Waste Manager.
- Monitor casual and agency staff whilst on shift if applicable.
- Ensure any COSHH items are correctly stored in the relevant cleaning cupboards.
- Complete a weekly stock take on all consumable items, requesting any additional stock to be ordered through the support services team.
- Produce a weekly summary report for the Cleaning and Waste Manager of any cleaning tasks that are planned for the following week.
- Carry out toolbox talk with all team members as per the Operations and Venue Management programme, or as directed by the Cleaning and Waste Manager.
- Undertake documented cleaning audits on the day-to-day cleaning elements of the building.
- Maintain PPE to ensure all issued PPE is worn when and where appropriate and stored carefully in the lockers provided when not in use.
- To perform window cleaning services across the campus, both internal and external.

We highly value the behaviours, attitudes and skills which will help you to develop and excel in this role. In this case, we're looking for someone who is:

- Resilient
- Pragmatic
- Confident
- Customer facing

In addition to the above, the candidate will need to be enthusiastic, like minded and complement our experienced and talented team. If you have drive, passion, ambition and wish to play a part in The ACC Liverpool Group's continuing success story this could be just the job for you.

### **Company Benefits**

We are an award-winning, world-class venue and our people are at the heart of everything that we do. Recognition and reward are of huge importance to us at the ACC Liverpool Group, and just some of the benefits staff can enjoy include:

- An enhanced holiday scheme, starting with 240 hours (inclusive of BH), which increases with length of service.
- An excellent pension scheme is available.
- Access to a premium health care policy, which includes an employee assistant line, contributions towards a wide range of medical costs, such as dental and optical and staff discounts.
- Enhanced maternity, paternity and adoption leave schemes.
- An excellent occupational sick pay scheme.
- Free onsite parking right in the heart of the city centre.
- Employee Reward Platform.
- A dedicated wellbeing strategy to support staff when at work.
- 27 Qualified Mental Health First Aiders on site.

**The ACC Liverpool Group is a place where you can truly make a difference. Some of the wonderful things ACC Liverpool Group have achieved/continue to work towards:**

- Disability Confident Employer
- Member of the Fair Employment Charter
- Real Living Wage employer
- Social value impact plan - last year we contributed over £6.4m
- Green Meeting's Gold Standard
- Sustainability Strategy
- Positively influencing biodiversity – in the grounds of our campus, we have 3 beehives
- Carbon Neutral Campus
- Accessibility Strategy
- AccessAble Guide

**Closing Date: 23rd April 2025**

**Interview Date: Week commencing 28th April 2025**

For further information, assistance, or to obtain information, please contact the People Team via email [recruitment@accliverpool.com](mailto:recruitment@accliverpool.com).

Please note, we may close this vacancy before the stated closing date if we receive sufficient applications for the position. Therefore, if you are interested in this position, please submit your application form as soon as possible.

### **Equality, Diversity & Inclusion**

The ACC Liverpool Group know the value of having a diverse and representative team across our organisation. We promote equal opportunities and are committed to having an inclusive work force where everybody feels respected, are treated fairly and diversity is celebrated. As such we strongly encourage and welcome applications from suitably qualified candidates from all members of the community regardless of age, disability, gender reassignment, marriage and civil partnership, race, religion, belief or sexual orientation.